



# Trauma Teams save time and lives



**RIE Trauma Teams Version 5**

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# TRAUMA TEAM ROLES & RESPONSIBILITIES

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## 1. Background

- To ensure all major trauma patients receive immediate, consultant-led care on arrival.
- To support timely and appropriate diagnosis and management using a multi-disciplinary team (MDT) approach.
- To aim for >95% of Major Trauma patients receiving an Enhanced Trauma Team response.
- To limit Enhanced Trauma Team activation for patients with minor injuries to <40%.
- To ensure clear documentation of all trauma team attendances and interventions.
- To improve outcomes and patient experience in trauma care.

### 1.2 Ambulance pre-alert

A structured pre-alert should be provided with a minimum of 10 minutes notice, where possible. The pre-alert form should be completed in full and accompany the patient's notes. The nurse in charge (NIC), resus coordinator, or ED consultant will be notified and will decide which trauma team tier to activate.

| <b>RIE ED Pre-Alert</b><br><small>*Keep original with notes*</small>  |  |   |                         |
|---|--|---|-------------------------|
| Date:   | Time:  | Call sign:  | Patient details/sticker |
| Age:  | M <input type="checkbox"/> F <input type="checkbox"/>  |   |                         |
| <b>MEDICAL</b>  | <b>TRAUMA</b>  | <b>STROKE</b>   |                         |
| Medical complaint:  | <u>Time of incident:</u> __ : __<br><br>Mechanism:<br><br><br>Injuries:  | <u>Onset time:</u> __ : __<br><br>On waking? Y <input type="checkbox"/> N <input type="checkbox"/><br><br>Symptoms:                           |                         |
| HELIPAD? S&R <input type="checkbox"/> SAS <input type="checkbox"/> Number of patients: Expected by:   |  |   |                         |
| Any infectious disease or decontamination concerns? Y <input type="checkbox"/> N <input type="checkbox"/>   |  |   |                         |
| RR:   | GCS:   |   |                         |
| SpO2:   | BM:  |   |                         |
| HR:   | Temp:  |   |                         |
| BP:   | Rhythm:  |   |                         |
| Treatment:  |  | Mechanical CPR: Y <input type="checkbox"/> N <input type="checkbox"/><br><br>Intubated: Y <input type="checkbox"/> N <input type="checkbox"/> |                         |
| <div style="border: 2px solid black; padding: 2px; display: inline-block;"> <b>ETA:</b>      mins         </div>  | <b>PREPARATION</b> Senior Doctor/NIC informed <input type="checkbox"/><br><br>Trauma Team: ED <input type="checkbox"/> Enhanced <input type="checkbox"/> Code Red <input type="checkbox"/><br><br>Stroke Team informed <input type="checkbox"/> Radiology informed <input type="checkbox"/> E-CPR Team informed <input type="checkbox"/> |   |                         |
| Name: _____   |  |   |                         |
| <div style="display: flex; justify-content: space-between; align-items: center;"> <div>             RIE ED Pre-Alert<br/>Published: June 2022           </div> <div>             Version 2<br/>Author: P Evans           </div> <div>             Page 1 of 1<br/>Feedback: Philippa.Evans@nhs.scot           </div> <div style="text-align: right;"> </div> </div> |  |   |                         |

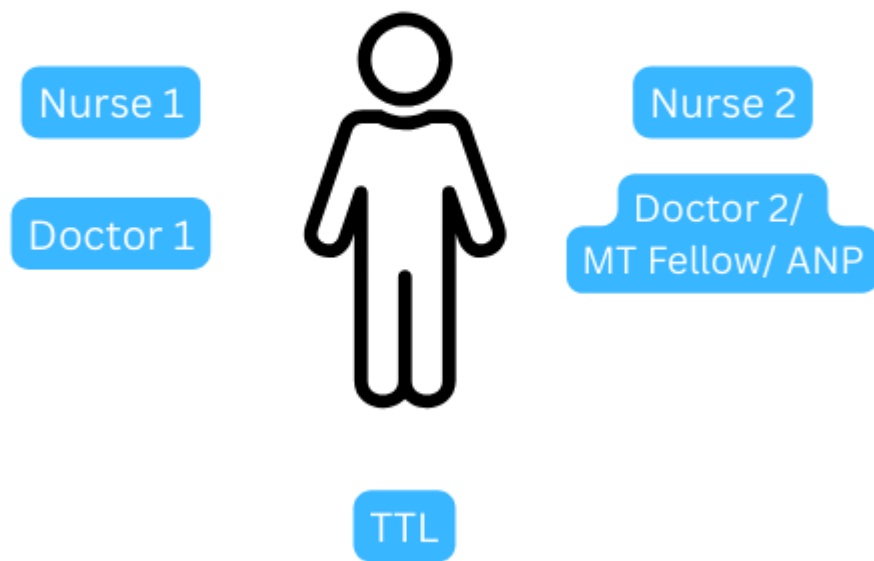
Fig.1 – Mandatory standardised criteria passed during the ambulance pre-alert

## 1.3 The Three Tiered Trauma teams

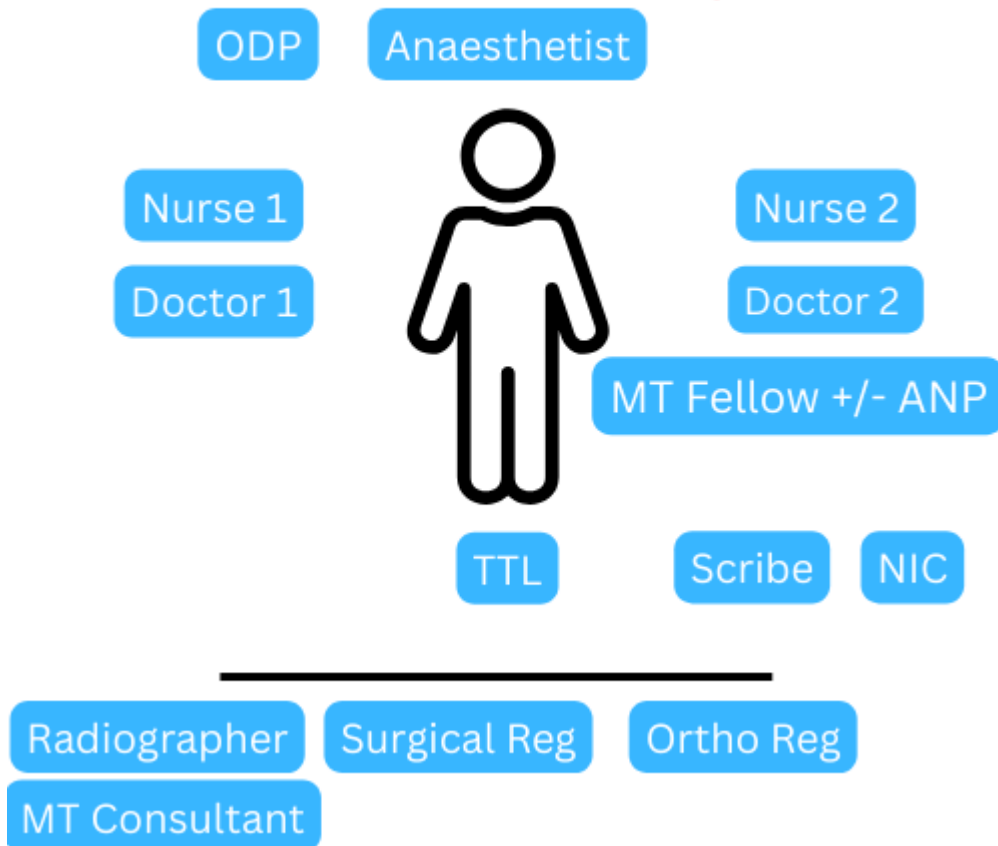
The RIE operates a three-tiered trauma response system to ensure an appropriate, scalable response to major trauma while minimising service disruption.

| SPECIALTY          | ED TRAUMA TEAM   | ENHANCED TRAUMA TEAM   | CODE RED TRAUMA TEAM  |
|--------------------|--|--|---|
| Emergency Medicine | TTL<br>(CONSULTANT/ST4+)<br>DOCTOR<br>DOCTOR<br>NURSE 1<br>NURSE 2 | TTL (CONSULTANT)<br>ST4+<br>DOCTOR<br>NURSE 1<br>NURSE 2<br>NURSE TEAM LEAD (scribe)<br>RECEPTIONIST | TTL (CONSULTANT)<br>ST4+<br>DOCTOR<br>NURSE IN CHARGE<br>NURSE 1<br>NURSE 2<br>NURSE TEAM LEAD (scribe)<br>RECEPTIONIST |
| Orthopaedics       |  | REGISTRAR  | REGISTRAR   |
| General Surgery    |  | REGISTRAR  | CONSULTANT/REGISTRAR  |
| Radiography        |  | RADIOGRAPHER   | RADIOGRAPHER  |
| Anaesthesia        |  | REGISTRAR/CONSULTANT<br>ODP  | CONSULTANT/REGISTRAR<br>ODP<br>(Theatre coordinator<br>paged)   |
| Critical Care      |  |  | CONSULTANT/REGISTRAR  |
| Radiology          |  | (notified when patient on CT<br>table)   | (notified when patient on<br>CT table)  |
| Major Trauma       | FELLOW/ANP   | FELLOW/ANP<br>CONSULTANT (in hours)  | FELLOW/ANP<br>CONSULTANT ( in hours)  |

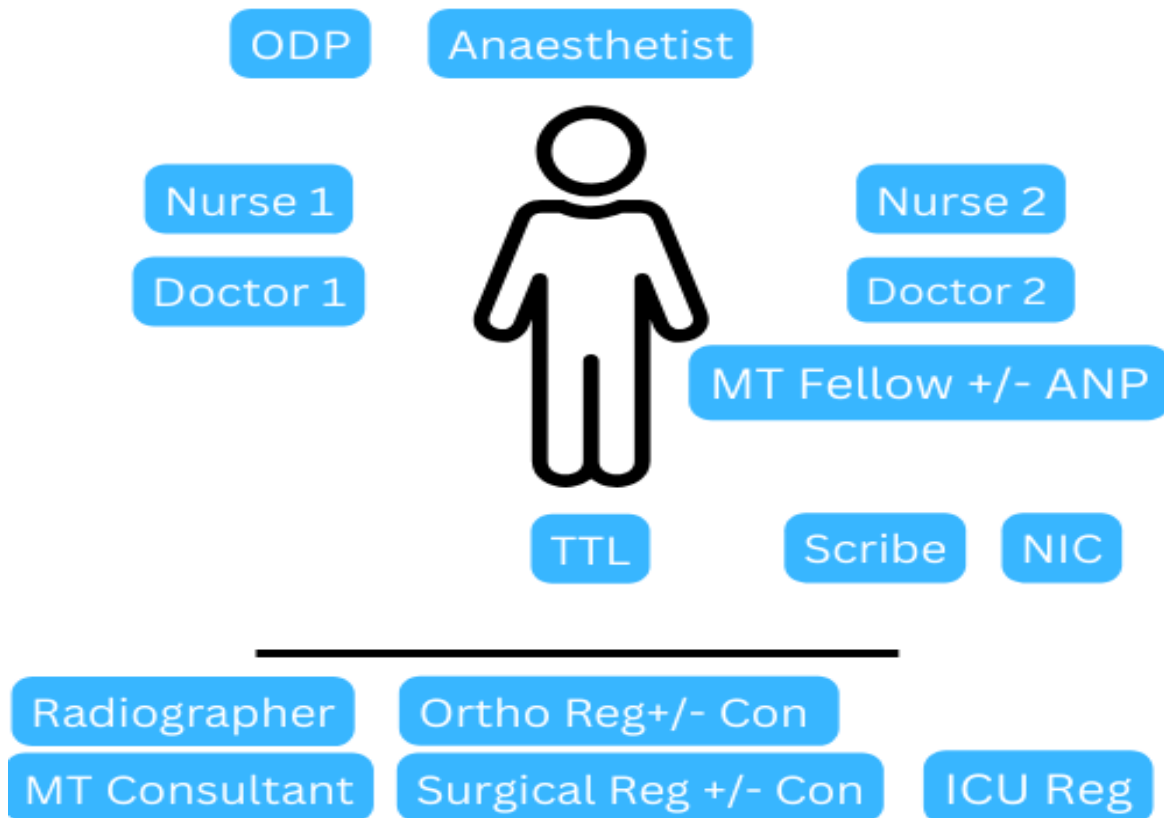
## ED TRAUMA CALL



## ENHANCED TRAUMA CALL



## CODE RED TRAUMA CALL



### 1.4.1 'Code Red Trauma Team' Activation criteria

'Code Red Trauma Team' is activated when **all** of the following criteria are met:

- Suspected or confirmed active haemorrhage
- SBP<90
- Unresponsive to volume resuscitation

Code Red may be activated by EMRS, advanced critical care practitioners, or the TTL based on the pre-alert.

Early consultant attendance is expected.

Other specialties to consider alerting: Interventional Radiology, Cardiothoracics, Neurosurgery, Vascular.

### 1.4.2 Enhanced Trauma Team activation criteria

*Activated when **any of the following criteria** are met:*

#### 1. PHYSIOLOGY

- a. GCS <14
- b. RR<10 or >29
- c. SBP <90 or sustained loss of radial pulse

#### 2. ANATOMY

- a. Penetrating injury proximal to shoulders and knees
- b. Chest wall instability or deformity
- c. Two or more proximal limb fractures
- d. Crushed, de-gloved, mangled or pulseless extremity
- e. Amputation proximal to wrist or ankle
- f. Open or depressed skull fracture
- g. Paralysis

#### 3. At the request of the Pre-Hospital Team, TTL or Senior Nurse

### 1.4.3 'ED Trauma Team' Activation criteria

For patients not meeting Enhanced or Code Red criteria but with:

#### 1. MECHANISM

- a. Falls >20 feet



- b. Ejection from vehicle
- c. Death in the same vehicle
- d. Vehicle vs. pedestrian/cyclist >20mph
- e. Motorcyclist >20mph

## 2. SPECIAL CONSIDERATIONS

- a. Age >55
- b. Bleeding disorders (including anticoagulation)
- c. Morbid Obesity
- d. Pregnancy >20 weeks (Consider Fast Page Obstetrician +/- Enhanced trauma team response)
- E. Suspected Pelvic fracture

## 1.5 How to activate Trauma Teams

Activation may occur:

- Based on ambulance pre-alert
- On patient arrival in the ED

Timing:

- ED/Enhanced: Activate ideally  $\geq 10$  minutes before ETA
- Cod Red: Activate  $\geq 15$  minutes before ETA

Other tips:

- Stay on the phone after Code Red Activation- switchboard will connect you to BTS to activate the code red transfusion protocol
- Activate additional teams for multiple casualties (e.g. "2nd Enhanced Trauma Team to Resus 1a").
- Use 2222 to fast bleep additional specialties (e.g. neurosurgery, vascular)



## TIERED TRAUMA TEAM ACTIVATION



- All trauma calls require:
1. Place tannoy call stating which team is activated and ETA
  2. Dial 2222 stating response required, location and estimated time of arrival

**CODE RED TRAUMA TEAM CALL** (Activated by Pre-Hospital Crit Care, or TTL)  
**Must have all 3 criteria met:**

- Suspected or confirmed active haemorrhage ☐
- SBP  $\leq$  90 mmHg ☐
- Unresponsive to volume resuscitation ☐

After requesting a code red trauma call, stay on the phone for BTS and request PACK A

### ENHANCED TRAUMA TEAM CALL

- GCS  $< 14$  ☐
- RR  $< 10$  OR  $> 29$  ☐
- SBP  $< 90$  mmHg or sustained loss of radial pulse ☐
- Penetrating injury proximal to shoulders or knees ☐
- Chest wall instability or deformity ☐
- Two or more proximal limb fractures ☐
- Paralysis ☐
- Crushed, de-gloved, mangled or pulseless extremity ☐
- Amputation proximal to wrist or ankle ☐
- At the request of the pre-hospital team/ Team leader/ Senior nurse ☐

### ED TRAUMA TEAM

- Falls  $> 20$  feet ☐
- Ejection from vehicle ☐
- Death in same vehicle ☐
- Vehicle vs Pedestrian ☐
- Vehicle vs Cyclist ☐
- Motorcyclist  $> 20$ mph ☐
- Age  $\geq 55$  ☐
- Bleeding disorder (including anticoagulation) ☐
- Morbid obesity ☐
- Pregnancy  $> 20$  weeks ☐
- Suspected pelvic fracture ☐

**FOR TIME CRITICAL TRANSFERS FROM TRAUMA UNITS OR LOCAL EMERGENCY  
HOSPITAL- ACTIVATE THE APPROPRIATE TRAUMA TEAM BASED ON THE ABOVE**

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## 1.6 Trauma Team Principles

- The TTL holds overall clinical responsibility.
- Trauma team responses should be consistent and well-rehearsed.
- All team members must attend immediately (within 10 mins) or arrange cover.
- Team members:
  - Introduce themselves and wear name/role stickers.
  - Sign-in with the scribe.

- Wear appropriate PPE (apron, gloves, +/- lead, eye protection).
- Stand in the appropriate position
- Remain until formally stood down by the TTL.
- Late or absent attendance should be recorded. This will be audited and fed back through the Major Trauma Governance group.
- Noise in the trauma bay should be kept to a minimum
- Major Trauma clinical fellows/ANPs now attend all trauma calls 24/7
- A Major Trauma Consultant attends Enhanced and Code Red Trauma calls (Mon-Fri 0800-1800, Sat-Sun 0800-1200)

## 1.7 Preparation of the Resus Room (use TTL Checklist)

- Complete whiteboard with pre-alert info
- Trauma mattress and blanket ready on trolley
- Use under-patient Bair hugger for all Enhanced and Code Red trauma calls.
- Patient gown and warm blanket should be ready
- The Trauma Booklet should be ready
- Tuff cuts, ECG leads, ETCO<sub>2</sub>, US machine in place
- Drugs prepared
- Introductions, roles and skill set of all the team verbalised.

## 1.8 The first 5 minutes of a trauma call

- Trauma room preparation as above.
- Patient arrives on ambulance trolley and is transferred onto ED trolley.
- Determine if any immediate concerns and action as guided by the TTL.
- If no immediate concerns, then listen to 30-second concise hands-off handover
- Begin undressing patient while minimising movement and maintaining privacy
- The 3 Team members are allocated one side of the patient (opposite side to ambulance trolley) ready to assist with removal of the patient from the scoop stretcher.
- The patient must be removed from the Orthopaedic Scoop stretcher/Spinal Board/Vacuum mattress as per video available at '[www.edinburghemergencymedicine.com](http://www.edinburghemergencymedicine.com)'
- Use standard lift/roll commands: "Ready, Brace, Command"
- Attach monitoring and obtain vitals within 2 minutes
  - SpO<sub>2</sub> probe on side of working cannula
  - NIBP on opposite
- Cannulation, bloods, analgesia promptly
- The Primary survey should be clearly communicated by Doctor 1 'live' to the team within 5 minutes of arrival
- CXR, Pelvis XR, and FAST for all Code Reds within 5 minutes
- Avoidance of hypothermia with under-patient Bair hugger and warm blankets
- TTL to clearly state injuries, concerns and plan early

- The pre-hospital PRF must be given to the scribe and kept securely in the notes.

## 1.9 Imaging & Investigations

- All patients should have FBC, U&Es, LFTs, Coag screen, BTS x2, VBG.
- Use the major trauma bloods order set for enhanced and code red trauma calls.
- The BTS tube must be checked by 2 people to prevent error
- Code Red: ROTEM mandatory
- Consider HCG as clinically indicated
- ECG for all patients >40 or as clinically indicated

## 1.10 Transfer of patients

- TTL and TTM to accompany patient to CT unless directed otherwise
- The TTL can make exception to this at their discretion
- For all enhanced or code red trauma calls the radiologist must be made aware when the patient arrives in CT
- Ensure the duty radiologist has the most update information, which may have changed since the request to adapt imaging protocols.
- All notes should accompany the patient
- Update TRAK immediately for all patient movements as these are matched against quality standards
  - Temporary move to CT
  - Temporary move to Theatre
  - Discharge to ward

## 1.11 Documentation

- Complete trauma booklet in full
- A TRAK entry using the short code **\trauma** must be completed for electronic documentation and STAG data collection
- Each specialty must document on TRAK stating the:
  - The consultant on call
  - Management plan
  - Movement restrictions
  - Follow up.
  - VTE prophylaxis plan
- The pre-hospital PRF must accompany the patient.

## SAS Action Card

| PRIOR TO PATIENT ARRIVAL  |  |
|---|--|
| Ideally major trauma patients should arrive undressed aiming for a 10 minute pre-alert (or longer if shocked)   |  |
| Use the ATMIST mandatory criteria for the pre-alert   |  |
| ON ARRIVAL OF THE PATIENT   |  |
| Transfer the patient on the scoop over to the trauma mattress   |  |
| State any immediate life-threatening needs - If none/once addressed the team will listen for a 30 second MIST handover<br>MECHANISM<br>INJURIES<br>SYMPTOMS & SIGNS<br>TREATMENTS |  |
| Assist the team removing the patient off the scoop  |  |
| Further more detailed history can be given to the TTL & scribe prior to leaving whilst the team can continue patient care   |  |

## Trauma Team Leader Action Card

| <b>PRIOR TO PATIENT ARRIVAL</b>   |
|---|
| Completes the TTL checklist to prepare for patient arrival  |
| AIM TO BE HANDS OFF AT THE END OF THE BED AT ALL TIMES  |
| <b>ON ARRIVAL OF THE PATIENT</b>  |
| Addresses only immediate life-threatening needs before all the team listen quietly to 30 second handover - seek further information or clarification separately whilst team get to work |
| Ensure clothes and scoop are removed as per standardised method   |
| Prioritises investigations and treatment  |
| Ensures Pelvic Binder if mechanism consistent and SBP <110mmHg  |
| Ensures administration of TXA if suspicion of bleeding and either HR >110 or SBP <110   |
| Code RED patients require an immediate CXR, Pelvis XR and eFAST   |
| Aim to leave for CT within 20 minutes ensuring lines are secure and working. Some patient may require theatre rather than CT  |
| Arterial lines should only be considered prior to CT if NIBP not reading  |
| Ensures Blood Bank aware of patient movements.  |
| Stand down TTMs as soon as not needed   |
| Ensure ambulance PRF, booklet and TRAK documentation completed  |
| Clearly handover leadership when required – though TTL would usually see patient to CT  |
| Hot Debrief for all code reds and other Major Trauma (this may mean re-paging the team at a defined time)   |
| Ensure relatives are spoken to  |

## Doctor 1 (usually EM ST4+) Action Card

| PRIOR TO PATIENT ARRIVAL  |   |
|---------------------------|---|
|                           | Report name and grade to scribe   |
|                           | Confirm skill level to TTL  |
|                           | Wear lead, apron, gloves and consider eye protection  |
| ON ARRIVAL OF THE PATIENT |   |
|                           | Reassures patient on arrival and explain what's happening (may be shared with anaesthetist)               |
|                           | Undertakes a primary survey clearly stating loudly all relevant findings to team along the way - <C>ABCDE |
|                           | Performs an eFAST scan if requested and competent   |
|                           | Ensures neurology is documented prior to muscle relaxation (may be shared with Anaesthetist)              |
|                           | Takes an AMPLE history (may be shared with anaesthetist)  |
|                           | Completes the secondary survey (may be shared with the Orthopod)<br>(Head/face/neck/chest)                |
|                           | Ensures code red patients are kept warm with Blankets/Bair Huggers  |
|                           | Prescribes/Administers Drugs  |
|                           | Ensures TRAK entry accurate according to template (can be shared with Dr 2)                               |

## Doctor 2 Action Card

| <b>PRIOR TO PATIENT ARRIVAL</b>   |
|---|
| Report name and grade to scribe   |
| Confirm skill level to TTL  |
| Wear lead, apron, gloves and consider eye protection  |
| Order imaging as requested and Major Trauma blood order set                                       |
| <b>ON ARRIVAL OF THE PATIENT</b>  |
| Ensure there are two large peripheral lines. Do not try more than twice without informing the TTL |
| Obtain the following tubes in order: 2 x Blue, VBG, 2 x Green, 1 x red, 1 x Orange                |
| Ensure the BTS tubes and form is correctly filled out with another team member                    |
| Run a ROTEM in code red patients  |
| Ensure the VBG and ROTEM result are handed to the team leader as soon as they are ready           |
| Ensures the code red patient is kept warm with Blankets/Bair Hugger                               |
| Prescribes/Administers drugs  |
| Helps with procedures   |
| Ensures TRAK entry accurate according to template (can be shared with Dr 1)                       |



## Major Trauma Fellow/ ANP Action Card

| PRIOR TO PATIENT ARRIVAL   |  |
|--|--|
| Check-in with TTL and scribe, confirming skill level   |  |
| Wear appropriate PPE +/- lead and eye protection   |  |
| Assist with trauma bay preparation and ensure situational awareness  |  |
| Anticipate likely investigations and interventions based on mechanism and presentation   |  |
| ON ARRIVAL OF THE PATIENT  |  |
| <p style="text-align: center;">Support the trauma team by:</p> <ul style="list-style-type: none"> <li>• Performing or assisting with primary/secondary survey</li> <li>• Undertaking key elements of Doctor 2's role (e.g. cannulation, blood sampling, ROTEM, drug administration)</li> <li>• Performing components of Doctor 1's role if required (e.g. eFAST, documentation, secondary survey)</li> </ul> |  |
| Communicate with radiology and specialist teams (e.g. surgery, orthopaedics) to facilitate decision-making   |  |
| Ensure accurate, timely documentation and assist in coordinating TRAK entries as needed  |  |
| Contribute to warming measures and patient transfer to CT or theatre   |  |
| Maintain awareness of bed status and update TTL on potential MTW capacity issues   |  |
| Liaise with admitting specialties, ICU and the trauma ward team to plan for safe transfer/admission  |  |
| Escalate any concerns early to TTL   |  |

## Major Trauma Consultant Action Card

| PRIOR TO PATIENT ARRIVAL   |  |
|--|--|
| Report name and grade to scribe  |  |
| Review pre-alert details and attend Enhanced or Code Red trauma calls during designated hours  |  |
| Identify own base specialty and how best to support the TTL and trauma team  |  |
| ON ARRIVAL OF THE PATIENT  |  |
| Observe and assist as required based on clinical need and personal expertise (e.g. surgical decision making, imaging interpretation, airway support) |  |
| Support the TTL with senior decision-making and offer second opinions when appropriate   |  |
| Assist with liaison to inpatient specialties or ICU if appropriate   |  |
| Help coordinate admission plans or expediate transfer when delays are anticipated  |  |
| Promote forward thinking: highlight risks, anticipate complications and facilitate appropriate escalation or support                                 |  |
| Participate in hot debriefs or follow-up discussions if needed   |  |
| Step back or stand down when not required to reduce crowding or role duplication   |  |

## Nurse 1 Action Card

| PRIOR TO PATIENT ARRIVAL  |  |
|---|--|
| Check in with the scribe and wear role sticker  |  |
| May need to take role as airway assistant if ODP unavailable  |  |
| Ensure Trauma Mattress on trolley   |  |
| Monitor ready to attach: <ul style="list-style-type: none"> <li>• ECG dots on telemetry</li> <li>• ETCO2 ready (off Standby)</li> <li>• NIBP set to 3min cycle</li> </ul> |  |
| Wear lead and PPE   |  |
| Ensure Tuff cuts x 2 available  |  |
| Ensure Oxygen under trolley   |  |
| Pelvic Binder available/on trolley as indicated. Under patient Bair hugger for enhanced/code red trauma calls   |  |
| Set out chest drain/other procedure sets as required  |  |
| ON ARRIVAL OF THE PATIENT   |  |
| Attach monitoring in the following order<br>SpO2 on drip arm<br>NIBP on non drip arm<br>ECG dots  |  |
| Assist removing clothing and store securely   |  |
| Check Temperature and BM. Perform ECG as requested.   |  |
| Cover with warmed Blankets (if enhanced or code red – under-patient Bair Hugger as well)  |  |
| Administer drugs as prescribed  |  |
| Assist (Dr 1) with procedures - Catheters including pregnancy test, A-Line, chest drains etc.   |  |

|   |
|---|
| Prepare to leave for transfer and go with patient to CT |
|---|

### **Nurse 2 Action Card**

| <b>PRIOR TO PATIENT ARRIVAL</b>  |
|--|
| Check in with Scribe – if no scribe present you will act as scribe   |
| Wear PPE   |
| Draw up drugs prior to patient arrival as requested  |
| Help Nurse 1 prepare   |
| Run through blood on Belmont with extension and three-way tap for all code red patients (can share with other nurse) |
| <b>ON ARRIVAL OF THE PATIENT</b>   |
| Remove clothing  |
| Draw up and administer drugs as required   |
| Assists (Dr 2) with procedures   |
| Ensure the patient is kept warm  |
| Prepare for transfer to CT   |
| Ensure TRAK moves are kept up to date lwhen patient leaves for CT and theatre.                                       |

## Radiographer Action Card

| PRIOR TO PATIENT ARRIVAL  |   |
|---------------------------|---|
|                           | Place detector in position under the trolley for a chest X ray  |
|                           | Position X-ray tube over trolley  |
|                           | Liaise with TTL or nurse if members are not wearing lead  |
| ON ARRIVAL OF THE PATIENT |   |
|                           | In code red patients the X-ray can be taken as an emergency patient with a verbal request if required (only send to PACS once merged)   |
|                           | Ensure Doctor 2 or scribe requests the X rays on TRAK as soon as patient booked in.   |
|                           | Liaise with TTL if team members are obstructing your chance to take X rays.   |
|                           | The radiographer should aim to have both X rays taken within 5 minutes of the patient's arrival. (If both the CT scanner and the patient are ready then either of these may be omitted at the discretion of the team leader.) |
|                           | Inform TTL if there are delays in TRAK request.   |
|                           | When <b>you</b> are ready to expose, countdown:<br>'X-rays in 3-2-1 XRAY' – TTM's should be expected to leave or be protected and not delay this.   |

## Nurse Team Leader (scribe) Action Card

| PRIOR TO PATIENT ARRIVAL   |  |
|--|--|
| This role is invaluable to the team. You must ensure you get the information you need and inform the team leader if you are not. You will act as the primary nurse team leader (with assistance from the NIC when present) |  |
| All team members should check in with you upon arriving in the resuscitation room – Please remind them if not.   |  |
| Document team members including specialty, grade and time of arrival.  |  |
| Work closely with the TTL and ensure that progress and interventions are achieved  |  |
| Acts as the main link with BTS in code red patients. Activates the code red team in discussion with Nurse in charge/TTL  |  |
| ON ARRIVAL OF THE PATIENT  |  |
| Start the digital clock  |  |
| Document vital signs at least every 15 minutes (3 minutes if code red/MHP) or as clinically appropriate– inform the team leader if they have not been performed  |  |
| Record timings of all events and interventions.  |  |
| Inform the team leader for every 15 minutes that pass  |  |
| Place a wristband on the patient as soon as the notes arrive.  |  |
| If Code Red, ensure there is an allocated transfusion nurse and that used products are kept together in a clinical waste bag for later double checking   |  |
| Ensure you gather both the PRF and all other pre-hospital information before the paramedics/MEDIC ONE/EMRS leave.  |  |
| Ensures the team leader gives clear regular updates of current situation and plan  |  |
| Ensures and prioritises the nursing workload and allocation of tasks in conjunction with the TTL and NIC.  |  |

|   |
|---|
| Ensures liaison with relatives                |
| Thinks, plans and prepares ahead at all times |

## Anaesthetist Action Card

| PRIOR TO PATIENT ARRIVAL  |  |
|---------------------------|--|
|                           | Liaise early with theatre coordinator  |
|                           | Report name and grade to scribe  |
|                           | Always Wear lead, apron, gloves and consider eye protection  |
|                           | The Anaesthetist usually controls all movements using the commands 'Ready, Brace, Command e.g. lift, roll                      |
|                           | Draw up drugs with ODP - usually Ketamine, Fentanyl & Rocuronium and prepare a propofol infusion                               |
|                           | Prepare the airway trolley with the ODP against the RSI checklist, including equipment and monitoring preparation.             |
|                           | Ensure you will be ready to move the patient within minutes of arrival<br>e.g. Transfer Bag, suction, Drugs, Oxygen on trolley |
| ON ARRIVAL OF THE PATIENT |  |
|                           | Assist transferring the patient from stretcher to trolley and coordinate any further movements,                                |
|                           | Talk and reassure the patient explaining what is happening   |
|                           | Communicate airway patency to TTL & Scribe (may be shared with Dr 1)   |
|                           | Ensures C – Spine immobilisation (unless penetrating trauma)   |
|                           | Communicates GCS, pupils & limb movements (may be shared with Dr 1)  |
|                           | Communicates an AMPLE history (may be shared with Dr 1)  |
|                           | Intubates and manages ventilation when appropriate in discussion with TTL  |
|                           | Passes an NGT/OGT when intubated   |
|                           | Only considers an arterial line if NIBP not measuring – rarely delay transfer  |
|                           | On-going assessment of GCS and pupils  |
|                           | Assist with IV access as indicated   |



## ODP Action Card

| PRIOR TO PATIENT ARRIVAL  |  |
|---------------------------|--|
|                           | Report name and grade to scribe  |
|                           | Always Wear lead, apron, gloves and consider eye protection  |
|                           | Draw up drugs with the anaesthetist - usually Ketamine, Fentanyl & Rocuronium and prepare a propofol infusion                  |
|                           | Prepare the airway trolley against the RSI checklist, including equipment and monitoring preparation.                          |
|                           | Ensure you will be ready to move the patient within minutes of arrival<br>e.g. Transfer Bag, suction, Drugs, Oxygen on trolley |
|                           | Helps prepare the Belmont in conjunction with allocated nursing staff as requested   |
| ON ARRIVAL OF THE PATIENT |  |
|                           | Assist transferring the patient from stretcher to trolley  |
|                           | Intubates and manages ventilation when appropriate in discussion with TTL  |
|                           | Assists with procedures as appropriate   |
|                           | Ongoing assistance with Belmont rapid infuser  |

## General Surgery Action Card

| <b>PRIOR TO PATIENT ARRIVAL</b>  |
|--|
| Surgical consultant should be present if on site for code red patients or alerted early if off site  |
| Ensure a theatre is immediately available for code red patients in conjunction with anaesthetist and theatre coordinator.  |
| Report name and grade to scribe and TTL including skillset   |
| Wear lead, apron, gloves and consider eye protection as appropriate  |
| Be prepared to/Scrub to perform surgical intervention as guided by TTL <ul style="list-style-type: none"> <li>- External Haemorrhage control</li> <li>- Intercostal Chest Drain</li> </ul> Emergency Thoracotomy (if possibility from pre-alert, identify an assistant with help of the TTL) |
| Stays with the patient including to CT unless stood down by the TTL or after discussion with the TTL.  |
| May take the role of DOCTOR 1 (usually only during multiple casualty scenarios)  |
| <b>ON ARRIVAL OF THE PATIENT</b>   |
| Stand behind the line until discussion with TTL  |
| Assists with procedures, which may include sending/ordering/requesting of tests.   |
| Perform surgical interventions above as required/competent by TTL including NGT, Urinary Catheter, ICDs, Thoracotomy   |
| Discusses surgical plan/needs/priorities with TTL  |
| If a patient is going to directly to theatre ensure consultant contacted en route and go directly to theatre so you are scrubbed prior to arrival of the patient.  |
| You must go to CT with the patient to receive the hot report with the TTL from the radiologist.  |
| Document using standard template on TRAK   |

## Orthopaedic Action Card

| <b>PRIOR TO PATIENT ARRIVAL</b>  |
|--|
| Orthopaedic consultant should be present or alerted early (if off site) if confirmed pelvic fracture & Code Red  |
| Report name, grade and skillset to scribe and TTL  |
| Ensure a theatre is immediately available in conjunction with anaesthetist   |
| Wear lead, apron, gloves and consider eye protection as appropriate  |
| Be prepared to/Scrub to Assist the General Surgical team with life saving surgical interventions   |
| May take the role of DOCTOR 1 (usually only in multiple casualty scenarios)  |
| <b>ON ARRIVAL OF THE PATIENT</b>   |
| Stand behind the line until discussion with TTL  |
| Assists with procedures, which may include sending/ordering/requesting of tests.   |
| Perform surgical interventions above as required by TTL which may include chest drains, urinary catheter etc.  |
| Ensure the following early and ideally prior to CT: <ul style="list-style-type: none"> <li>- The pelvic splint is appropriately placed</li> <li>- Basic splinting &amp; traction of long bone fractures</li> </ul>                         |
| Identify Limb Threatening injuries – Does CT need to include the lower limbs?  |
| You must go to CT with the patient to receive the hot report with the TTL from the radiologist unless stood down   |
| For patients who go to theatre – Decide in conjunction with TTL, anaesthetist and other surgical consultant the need for any damage control orthopaedics   |
| Perform and document a secondary survey as early as possible include: <ul style="list-style-type: none"> <li>All wounds/grazes/de-gloving</li> <li>Joints and long bones</li> <li>Neurovascular exam</li> <li>Peripheral pulses</li> </ul> |
| Order further X rays and act upon the results including wound & fracture management  |
| Document standardised TRAK entry   |

## Receptionist Action Card

| <b>PRIOR TO PATIENT ARRIVAL</b>             |
|---|
| Attend Enhanced and Code red trauma calls   |
| <b>ON ARRIVAL OF THE PATIENT IN ED</b>      |
| Book in patients immediately after handover |

## **Radiology Action Card**

| <b>PRIOR TO PATIENT ARRIVAL</b>  |
|--|
| Ensure Radiographer is on site and CT scanner ready to receive patient   |
| <b>ON ARRIVAL OF THE PATIENT IN CT</b>   |
| For all Enhanced Trauma Teams and Code Red patients the TTL will ensure the radiologist is alerted (usually by a knock on the door). If there is further relevant clinical information which may alter the scanning protocol or interpretation this should be communicated |
| IR consultant and IR lab should be considered early if patient is a Code Red with a pelvic fracture.   |
| Provide a hot verbal report to the TTL within 5 minutes  |
| Provide a typed provisional report within 1 hour   |
| Provide a typed consultant report within 24 hours  |

## Critical Care Action Card - Code Red

| PRIOR TO PATIENT ARRIVAL   |  |
|--|--|
| ICU consultant should be present if on site.   |  |
| Report name and grade to scribe  |  |
| Ensure a bed is available immediately on critical care   |  |
| Wear lead, apron, gloves and consider eye protection as appropriate                                |  |
| Be prepared to/Scrub to: Insert Subclavian Trauma Line if required                                 |  |
| Ensure receiving critical care area have bed space/equipment prepped and ready for patient arrival |  |
| ON ARRIVAL OF THE PATIENT  |  |
| Stand behind the line until discussion with the TTL  |  |
| Assist with central / subclavian access and transfusion/resuscitation as requested by TTL          |  |
| Maintains awareness with Anaesthetist and Surgeon re operative interventions.                      |  |
| Liaise with critical care regarding likely timing. of transfer and immediate needs on ICU arrival  |  |

### Charge Nurse Action Card – Code Red

| <b>PRIOR TO PATIENT ARRIVAL</b>   |
|---|
| Check in with Scribe  |
| Stand next to the TTL   |
| Ensure lead jackets are worn by Anaesthetist, ODP, Nurse 1, Nurse 2, Doctor 1   |
| Ensure the room is prepared and ready to receive the patient e.g. Chest drains, Belmont etc. as appropriate   |
| <b>ON ARRIVAL OF THE PATIENT</b>  |
| If code red - Resource extra nursing staff if required and allocate somebody sole responsibility for Transfusion when Belmont required (over and above Nurse 1, 2 and Scribe) |
| Ensure someone has looked after relatives   |

### Theatre Coordinator Action Card - Code Red

| <b>PRIOR TO PATIENT ARRIVAL</b>  |
|--|
| Ensure that a theatre space and team are ready to immediately receive a trauma patient           |
| <b>ON ARRIVAL OF THE PATIENT IN ED</b>   |
| Liaise with the Anaesthetist/ODP/Orthopod/Surgeon which theatre is suitable and when it is ready |